

- Use this form only if you have been admitted to a degree program in the Graduate School. If you have not, you will need to complete an application to the certificate program.
- Pay the \$35 fee. This form will not be processed until the fee is paid.
- Only grades of C or higher will satisfy requirements for course completion.
- Courses used to satisfy the graduate certificate program requirements cannot be older than seven years at the time the certificate completion is verified.

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Student First Name Last Name ID

Certificate Program Start Term

Current Degree Program

\_\_\_\_\_  
Student

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**To be completed by the student's degree program.**

I am aware that the above student has requested admission to a certificate program. I approve the student pursuing the certificate in addition to the current degree.

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
Graduate Program Coordinator

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**To be completed by the certificate program.**

Admission to the Certificate program is Approved Denied

\_\_\_\_\_  
Certificate Program Coordinator

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**Graduate School Review**